

**PRINCIPAL ACCOUNTS OFFICE
A-B BLOCK, VIKAS BHAWAN
I.P. ESTATE, NEW DELHI**

Minutes of the meeting held in the Conference Hall of the Principal Accounts Office, A-Block, Vikas Bhawan, I.P. Estate, New Delhi on 21-06-2018 at 04:00 PM.

The meeting was convened with the representatives of PWD and Irrigation and Floor Control Department to streamline the process of issuing LOCs to various Divisions.

List of the members who attended the meeting is attached at Annexure-I.

At the outset Controller of Accounts informed that frequent allocation of budget amongst the Zones, Divisions should be avoided as the said system create problem in verification of budget and entitlement of LOCs. He further informed that recoveries which are permissible as per the provisions of CPWD Accounts should only be credited under Part – II and V under Deposit Head of Accounts and also while submitting the requisition of LOCs by the Divisions equal amount of recoveries in respect of Part – II, V and GPF should be intimated.

Representative of I & FC Department submitted that in order to make effective check on expenditure their department has allocated budget for 6 months amongst the Divisions. He further submit that procedure for allocation of budget in respect of Forest Department against their works being carried out by various I & FC Divisions should be reviewed to streamline the process of issue of LOCs because at present although A.E. and E/S are issue but budget is not placed on the disposal of respective Divisions.

Representative of PWD intimated that their Zonal Offices are regularly reviewing the expenditure details with Divisions and incident of excess if any noticed is pointed out for further rectification or to obtain additional budget allocation. Representative further suggested that in order to verify the details of recoveries of Part –II and V a copy of Form -79 may be insisted upon along with the requisition of LOCs from the Divisions.

After detailed discussions it was decided and advised as under :-

- (i) Zonal Offices of PWD and Office of Chief Engineer, I&FC Department would not frequently re-distribute the budget amongst the Divisions and wherever considered necessary a complete order of re-distribution amongst all Divisions may be issued.



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- (ii) Incident of excess expenditure if any noticed by the Zonal Offices, PAO-22 may be reported to this office for further action against the defaulting Divisions.
- (iii) Instructions may be issued to all the Divisions by Zonal Offices to credit the recoveries under Part -II and V Deposit Heads which are permissible as per the provisions of CPWD Accounts Code. Also Divisions may be advised to provide the details of recoveries of Part -II and V Deposits while applying for LOCs under these Head of Accounts.
- (iv) Accounts Functionary of Forest Department may be called in this office to review the existing procedure being followed by their department for issuing the expenditure sanctions and budget allocation against the works of this department executed through various Division of I&FC Department.

It was also decided that the next review meeting will be fixed at the time of allocation of RE budget, the date and time of which will be intimated separately to all concerned.



(K.V. Babu)

Dy. Controller of Accounts (Tech.)

Dated: 22/6/18

No. 1/8/PAO/T-II/Misc./2013/70/ 792 -795

To,

The Director (Works), PWD, Govt. of NCT of Delhi, 12th Floor, MSO Building, I.P. Estate, New Delhi.

2. The F.Os (All Zones), PWD, New Delhi (As per list attached).
3. The FA-cum-DCA, Office of the Chief Engineer (HQ), I&FC Department, Govt. of NCT of Delhi, L.M. Band Office Complex, Shastri Nagar, Delhi-110031.
4. The PAO-22, MSO Building, I.P. Estate, New Delhi.



Dy. Controller of Accounts (Tech.)

7800

25.6.18

No. 1/8/PAO/T-II/Misc./2013/70/ 792 -795

To,

The Director (Works), PWD, Govt. of NCT of Delhi, 12th Floor, MSO Building, I.P. Estate, New Delhi.

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4. The PAO-22, MSO Building, I.P. Estate, New Delhi.

Dy. Controller of Accounts (Tech.)

AD (mt)
28/6/18

Handwritten notes: 11 work all 13/6/18

Attendance sheet

Meeting as on 21.06.2018 at 04.00 PM regarding Monitoring of Budgeting & Expenditure in r/o PWD and I&FC Department.

S.No.	Name of the Officers & Designation	Name of the Department	Contact No. & E-mail ID	Signature
1.	Ashok Kr. Verma P. FO	PWD	9999170956 ashokkr371@gmail.com	
2.	D.C. Pandey AAO	PAO-22	9868536459	
3.	Cashier RAJENDER KUMAR	PWD-B-231(N)	7838402065	
4.	K.L. Sharma DCN	I & FC	9818342108	
5.	VINAY KUMAR AAO	I & FC	9968232604	
6.	Harender Singh Sr. AAO	PWD	9871336617	
7.	Pranav Kr. Jha AAO	I & FC	9968335384	
8.	P.K. Goyal, AAO	PWD-B-242(N) GTB.	9818645995	
9.	Ramesh Choud	PWD EMP MIS (N)	9868538517	
10.	Ramesh Kumar A2	EE/CCTV	9582967012	
11.		wifi & ST LTDN-2		
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